

ORDINANCE NO. 1916

**AN ORDINANCE TO ESTABLISH THE TALLADEGA CITIZENS ADVISORY BOARD;
TO PROVIDE FOR THE APPOINTMENT OF ITS MEMBERS; AND TO DESCRIBE
ITS ROLE AND SPHERE OF OPERATION.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TALLADEGA, ALABAMA
(THE "COUNCIL") AS FOLLOWS:

Section 1. - Establishment.

There is hereby created and established an advisory board to be known as the Talladega Citizens Advisory Board (TCAB) of Talladega, Alabama.

Section 2. - Purpose.

- (a) To support and facilitate communications between City of Talladega Departments and the community.
- (b) To enhance awareness of departmental policies, procedures, activities, and responsibilities and to recommend procedures, and programs of legislation to improve the efficiency and the effectiveness.
- (c) To provide an effective organization that will address the concerns of the community by promoting cooperative citizen-police programs and approaches to the solutions of community crime.
- (d) To encourage neighborhood organizations to address crime and safety problems at a grass roots level.
- (e) To promote productive community interaction by assisting the Departments and citizens in achieving a greater understanding of the nature and causes of complex community problems in diversity and human relations.
- (f) To keep the Department directors apprised of actions, taken by the Departments, which create community concern or controversy.
- (g) To strengthen bonds between the Departments and the community; thereby, ensuring equal service for all citizens.

Section 3. - Role.

The TCAB will serve in an advisory capacity to the Departments regarding issues relevant to community relations including, but not limited to:

- (a) Training, including diversity training, recruiting, employee development and retention.
- (b) Department objectives, problems, and successes.
- (c) Development of departmental programs and initiatives.
- (d) Department actions, philosophies, behaviors, and practices that contribute to community grievances or complaints.
- (e) Promote awareness of Police services, both crime-related, and non-crime related.

All information provided by the Departments and the scope of all issues addressed by the (TCAB) shall be subject to the limitation and control of the Department pursuant to its discretion, legal obligations, and any overriding security, privacy, safety or other valid public purpose concerns.

Section 4. - Responsibilities.

- (a) To actively improve community relations.
- (b) To facilitate communication, when feasible and appropriate, between the Department and the community regarding issues and concerns expressed by citizens that have been presented to individual members of the TCAB, Department or brought before the TCAB during a meeting.

- (c) To aid the Departments in identifying problem areas in communities that may require special or other governmental action.
- (d) To educate citizens regarding departmental responsibilities, limitations, and public safety in general.
- (e) To provide an opportunity for the development of mutual understanding and respect between citizens and the Departments.
- (f) To serve as a conduit to the Departments for citizen concerns and to foster efforts to resolve those concerns.
- (g) Body cam footage may be requested of the Talladega Police Department pursuant to its discretion, legal obligations, and any overriding security, privacy, safety or other valid public purpose or concerns.

Section 5. - Membership.

- (a) The TCAB shall be made up of eleven members. The members shall be appointed as follows: one (1) member of the Talladega County NAACP whose seat on the council is permanent; one (1) appointed by the Mayor, two (2) appointed by the City Manager, two (2) appointed by the Chief of Police, and five (5) by the City Council.
- (b) TCAB members must be citizens of Talladega with no criminal background.
- (c) Each appointee will serve a one-year term.
- (d) The TCAB shall at their first meeting elect a Chair, Vice-Chairman, and Secretary

Section 6. – Meetings.

- (a) All meetings shall be held in a public forum and announced in advance. TCAB meetings shall be subject to the Alabama Open Meetings Act; however, Executive Session may be conducted as permitted under the Alabama Open Meetings Act.
- (b) The Chairman shall preside over meetings. The Vice-Chairman shall preside over meetings in the absence of the Chairman, or at the request of the Chairman. The Secretary shall record the minutes of all TCAB meetings.
- (c) The TCAB shall meet on a regularly scheduled basis but no less than quarterly. Meetings can be called when deemed necessary either by the TCAB Chairman, the Chief of Police or City Council.
- (d) All requests for information, issues, concerns, and complaints shall be forwarded to the Department Director, City Manager, and TCAB.
- (e) The TCAB may address issues outside the scope of the Department’s authority and those issues shall be forwarded to the City Manager and the City Council.
- (f) Two-thirds of the members of the TCAB shall constitute a quorum for the purpose of conducting meetings.

SECTION 7. - Duties of TCAB Officers.

- (a) *Chairman.*
 - (1) The chairman shall preside over all meetings of the TCAB.
 - (2) The chairman will forward all written communications from the TCAB to the Department Director, the City Manager, or the City Council.
- (b) *Vice-chairman.* The vice-chairman shall preside in the absence or inability of the Chairman, or when requested to do so by the Chairman, especially during the period of training.
- (c) *Secretary.*
 - (1) The Secretary shall record the minutes of all TCAB meetings.
 - (2) Minutes shall be made available to all members of TCAB on or before the next scheduled meeting.
 - (3) Notices shall be sent to all members reminding them of TCAB meetings (dates, times, and locations).

(4) The Secretary may make a tape or other recording of the meetings, but the official minutes shall serve as the permanent record for the meeting.

Section 8. - No Authority to Obligate City.

The Talladega Citizens Advisory Board shall have no authority to obligate the finances of the City of Talladega or to otherwise impose any legal obligation upon the City of Talladega.

Section 9. Severability.

If a provision, clause, sentence, or paragraph of this ordinance, or the application thereof to any person or circumstances shall be held invalid, that invalidity shall not affect the other provisions of this ordinance, which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

Section 10. - Effective Date.

That this Ordinance shall become effective immediately upon its adoption and publication in **THE DAILY HOME**, a newspaper of general circulation in the City of Talladega, Alabama, and the City Clerk is hereby ordered and directed to cause a copy of this Ordinance to be published one time in said newspaper.

PASSED AND ADOPTED this the 8th day of September, 2022.

Council President Horace Patterson
Council Member Vickey Hall
Councilman Joe Power
Council Member Betty Spratlin
City Manager Seddrick Hill
Attested to: Joanna Medlen, City Clerk